How to View Your Advisement Report

Step 1: Login to myTyler using your username and password

Step 2: Select “VCCS SIS: Student Information System” from the welcome page

My Tools

- Blackboard
- VCCS SIS: Student Information System
- VCCS HR: Human Resource System
- VCCS AIS: Administrative Information System
- Gmail
- Library Services
- Virginia Education Wizard
- Compass Test Info
- View My Information
- Change My Password

Step 3: Select “Self Service”
Step 4: Select “Student Center”

Navigate to your student service information and activities.

- Student Center
- Time Reporting
- Personal Information
- Payroll and Compensation
- Benefits
- Apply for Admission
- Academic Planning
- Campus Finance
- Campus Personal Information
- Degree Progress/Graduation
- Transfer Credit
- Search
- Plan
- Enroll
- My Academics
- Apply for Graduation

Step 5: Select “My Academics”
Step 6: Select “View my advisement report”

My Academics

<table>
<thead>
<tr>
<th>Academic Requirements</th>
<th>View my advisement report</th>
</tr>
</thead>
<tbody>
<tr>
<td>What-If Report</td>
<td>Create a what-if scenario</td>
</tr>
<tr>
<td>Advisors</td>
<td>View my advisors</td>
</tr>
</tbody>
</table>

| Transfer Credit       | View my transfer credit report |
| Course History        | View my course history       |
| Transcript            | view my unofficial transcript; Request official transcript |

My Program:
- Institution - John Tyler Community College
- Career - Credit
- Program - Degree, Certificate, or CSC
- Major - General Studies

Step 7: View your Advisement Report

If you have attended multiple Virginia community colleges you will need to select John Tyler Community College from the drop-down menu to the right of Select Institution/Career and click “View”

My Academic Requirements

Select Institution / Career
- John Tyler Community College > Credit
- J. Sargeant Reynolds CC > Credit

This report last generated on

View Report as PDF
There are three (3) sections under the **My Academic Requirements** screen: (1) **Course Grad** – courses needed for graduation; (2) **Unused Courses** – courses that will not be applied toward graduation; (3) **Common Grad Req** – courses satisfied for graduation to include **Resident Requirements** – the percentage of courses required to be taken at John Tyler Community College and your **Plan GPA** – your GPA plan requirements that must be 2.0 or higher. Requirements **“Not Satisfied”** are indicated.

NOTE: You may click the **Expand All** button to expand all sections to view or expand your selected section individually.

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**My Academic Requirements**

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**John Tyler Community College | Credit**

**This report last generated on 04/04/2012 12:35PM**

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These are the three sections of the advisement report. You can click the green arrow to expand one section at a time or you can click "expand all" to show all sections.