



BUSINESS MANAGEMENT

Associate in Applied Science (AAS)

2016-17 Catalog Year

Also available online.

Advising Sheet – Suggested Course Sequence

Student Name _____

Faculty Advisor _____

REQUIRED COURSES	CR.	PRE-REQUISITE COURSES	APPROVED COURSE SUBSTITUTIONS	TERM THAT I PLAN TO TAKE OR ✓ TAKEN
ENG 111 College Composition I	3	See Placement Test Scores		
BUS 100 Introduction to Business	3			
BUS 125 Applied Business Mathematics	3			
ITE 115 Introduction to Computer Applications and Concepts	3		See Note 2	
BUS 200 Principles of Management	3			
ACC 211 Principles of Accounting I	3			
ITE __ Information Technology Restricted Elective	3	ITE 115	ITE 130, ITE 140, ITE 150, ITE 215	
MILESTONE: Business Information Management Career Studies Certificate (See faculty advisor)				
SDV 100 College Success Skills	1			
MTH 120 Introduction to Mathematics	3	See Placement Test Scores	MTH 158 or higher	
MKT 100 Principles of Marketing	3			
BUS 205 Human Resource Management <i>Offered Spring only</i>	3			
BUS 236 Communications in Management	3	ENG 111		
Business Elective	3		See Note 3	
MILESTONE: Take either BUS 111 or BUS 116 and earn Career Studies Certificate:-Supervision or Business Entrepreneurship (See faculty advisor)				
ACC 212 Principles of Accounting II	3	ACC 211		
CST 100 Principles of Public Speaking	3		CST 110	
BUS 220 Introduction to Business Statistics	3	MTH 120		
BUS 241 Business Law I	3			
BUS 266 Production and Operations Management <i>Offered Fall only</i>	3	BUS 220	BUS 234	
ECO 120 Survey of Economics	3		ECO 201, ECO 202	
Health/Physical Education Elective	1			
Philosophy or Religion Elective	3			
PSY 126 Psychology for Business and Industry	3		PSY 200	
BUS 298 Seminar and Project	3	In last 15 credits		
Total Credits to Complete	65			

NOTES

- Students are strongly encouraged to complete their SDV, ENG, and MTH requirements first.
- Students with good computer skills may seek to satisfy this requirement by CLEP or internal exam.
- The business elective requirement may be satisfied by a three-credit course with any of the following prefixes: ACC, BUS, FIN, ITD, ITE, ITN, ITP, and MKT. See Milestone Note about satisfying requirement for a Career Studies Certificate.
- This program is not intended for transfer. Students desiring to transfer should consult their faculty advisors and their intended transfer institution for specific direction in program and course selection. Required courses for any major at four-year institutions may vary.
- Related Career Studies Certificates (CSC) – Business Entrepreneurship; Supervision; Business Information Management
- Students should regularly meet with their academic advisor and check their advisement report in MyTyler – SIS.
- Courses that state Fall only or Spring only are based on historical trends and current planning and may change without notice.

For more information on this major, contact the Division of Engineering, Business and Public Services. 804.706.5121 (Chester Campus, Godwin Hall, G108) or 804.594.1480 (Midlothian Campus, Hamel Hall, H206).