



SUPERVISION

Career Studies Certificate (CSC)

2016-17 Catalog Year

Also available online.

Advising Sheet – Suggested Course Sequence

Student Name _____

Faculty Advisor _____

REQUIRED COURSES	CR.	PRE-REQUISITE COURSES	APPROVED COURSE SUBSTITUTIONS	TERM THAT I PLAN TO TAKE OR ✓ TAKEN
ENG 111 College Composition I	3	See Placement Test Scores		
ITE 115 Introduction to Computer Applications and Concepts	3		See Note 1	
BUS 111 Principles of Supervision I <i>Offered Spring Only</i>	3			
BUS 200 Principles of Management	3			
BUS 205 Human Resource Management <i>Offered Spring Only</i>	3			
Business 236 Communications in Management	3			
Business Electives	6		See Note 2	
Total Credits For Program	24			

- NOTES:
1. Students with good computer skills may seek to satisfy this requirement by CLEP.
 2. The business elective requirements can be satisfied by any 100 or 200 level course in the following areas: ACC, BUS, ITE, or MKT. Students on a path to the A.A.S. degree in Business Management should select suitable business electives for that program.
 3. Students should regularly meet with their faculty advisor and check their advisement report in MyTyler – SIS.
 4. Courses that state Fall only or Spring only are based on historical trends and current planning and may change without notice.

For more information on this major, contact the Division of Engineering, Business and Public Services. 804.706.5121 (Chester Campus, Godwin Hall, G108) or 804.594.1480 (Midlothian Campus, Hamel Hall, H206).