



BUSINESS ADMINISTRATION PARALEGAL STUDIES SPECIALIZATION

Associate of Science (AS)

Advising Sheet – Suggested Course Sequence

Student Name _____ Faculty Advisor _____

REQUIRED COURSES	CR	PRE-REQUISITE COURSES	APPROVED COURSE SUBSTITUTIONS	TERM THAT I PLAN TO TAKE OR √ TAKEN
ENG 111 College Composition I	3	See Placement Requirements		
ITE 115 Introduction to Computer Applications and Concepts	3		See Note 4	
LGL 110 Introduction to Law and the Legal Assistant	3			
LGL 125 Legal Research	3			
LGL 126 Legal Writing	3	ENG 111		
LGL Elective (any LGL course)	3			
MILESTONE: Paralegal Studies Career Studies Certificate (See faculty advisor)				
SDV 100 College Success Skills	1			
ENG 112 College Composition II	3	ENG 111		
MTH 161 PreCalculus I	3	See Placement Requirements		
BUS 100 Introduction to Business	3			
Laboratory Science Elective (choose 1) BIO 101 General Biology I CHM 101 Introductory Chemistry I ENV 121 General Environmental Science I PHY 101 Introduction to Physics I	4		CHM 111, PHY 201	
ACC 211 Principles of Accounting I	3			
CST 100 Principles of Public Speaking or CST 110 Introduction to Communication	3			
MTH 162 PreCalculus II	3	MTH 161	MTH 261	
Laboratory Science Elective (choose 1) BIO 101 General Biology I BIO 102 General Biology II CHM 101 Introductory Chemistry I ENV 121 General Environmental Science I PHY 101 Introduction to Physics I	4	BIO 101 (pre-requisite for BIO 102)	CHM 112, PHY 202	
ACC 212 Principles of Accounting II	3	ACC 211		
PHI 111 Logic I or PHI 220 Ethics	3			
PSY 200 Principles of Psychology or SOC 200 Principles of Sociology	3			
ECO 201 Principles of Macroeconomics	3			
ECO 202 Principles of Microeconomics	3			
Total Minimum Credits to Complete	60			

NOTES:

1. Students are strongly encouraged to complete their SDV, ENG, and MTH requirements first.
2. Students should regularly meet with their faculty advisor and check their advisement report in MyTyler – SIS.
3. Courses noted as Fall only or Spring only are based on historical trends and current planning and may change without notice.
4. Students with good computer skills may seek to satisfy this requirement by CLEP or internal exam.
5. Related Career Studies Certificate (CSC) – Paralegal Studies.